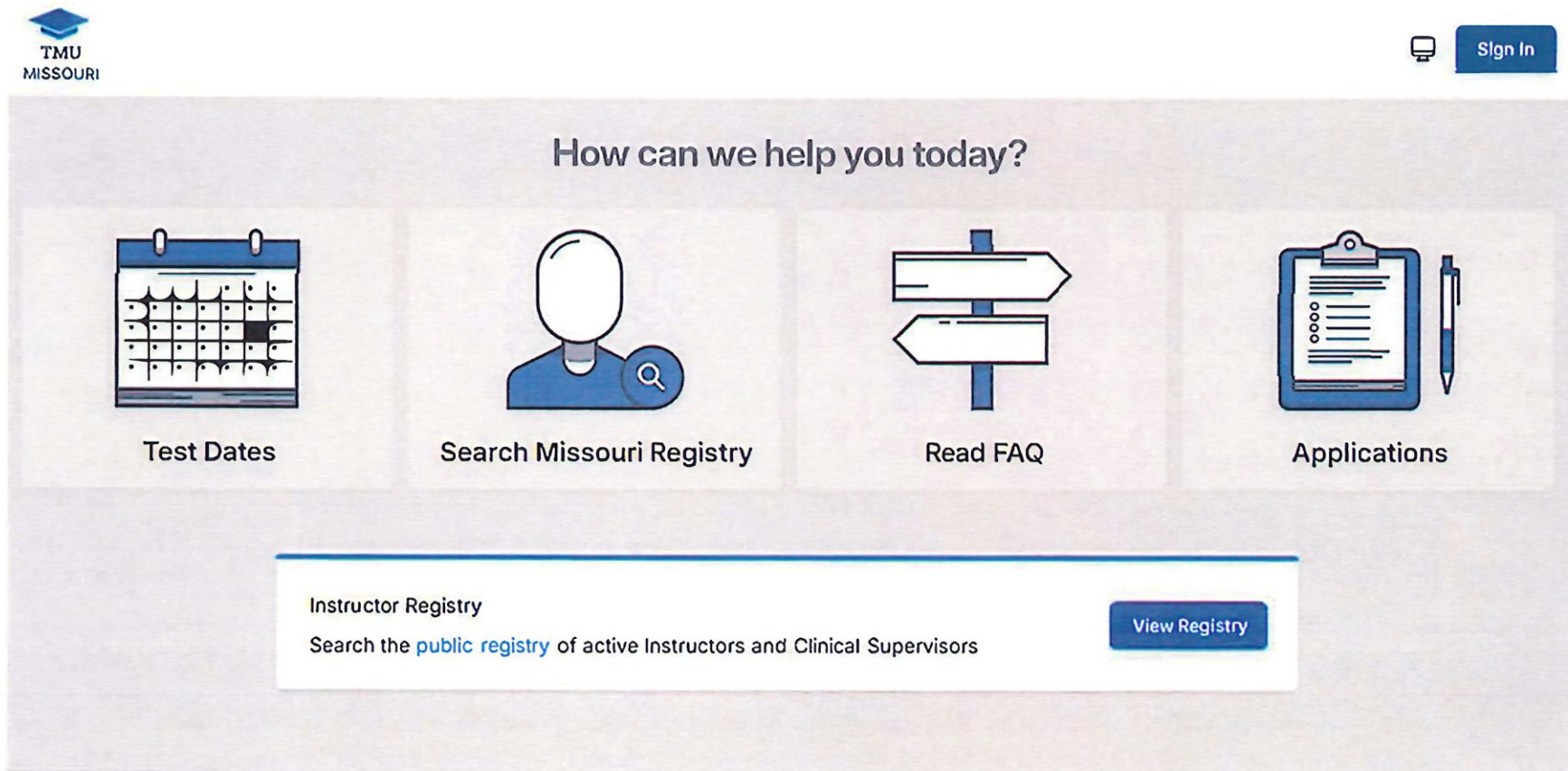


EFFECTIVE NOVEMBER 30, 2012 – A Medication Aide who has been certified by the Department of Mental Health (DMH), and has maintained biennial training updates, can request a Department of Health Senior Services (DHSS) Level One Medication Aide (L1MA) certification. The individual must contact a DHSS Certifying Agency, and provide to them the items needed per regulation, to have a DHSS L1MA certification issued to them.

The following requirements must be met before a DHSS certification can be issued:

- Check the DHSS online registry for any previous certifications and the status at <https://mo.tmutest.com/>.

### 1. Search Missouri Registry



The screenshot shows the TMU Missouri website interface. In the top left corner is the TMU Missouri logo. In the top right corner is a 'Sign In' button. The main content area is titled 'How can we help you today?' and features four navigation options: 'Test Dates' (calendar icon), 'Search Missouri Registry' (person with magnifying glass icon), 'Read FAQ' (directional signpost icon), and 'Applications' (clipboard and pen icon). Below these options is a white box with the text 'Instructor Registry' and 'Search the public registry of active Instructors and Clinical Supervisors', accompanied by a 'View Registry' button.

2. Drop down to search by social security number for an accurate record.



 Sign In

[Home](#) > [Search](#)

### Missouri Registry Search

[Download Misconduct List](#)

SEARCH BY \*


- Name
- Name
- SSN**
- Registration Number
- Misconduct

LOOK FOR \*

[Search Registry](#)

Search using the form above

[FAQ](#)   [TERMS](#)   [PRIVACY](#)

 1.800.393.8664



## Missouri Registry Search

SEARCH BY \*      LOOK FOR \*

SSN     

Found 1 matching results

, LEXUS K

---

✓ Has **Active** Certifications

---

✓ No history of misconduct

---

[Detail View](#)

3. Click on Detail View at the bottom of the page. If a L1MA is active or inactive, a DHSS L1MA cannot be issued. This would create a duplicate certificate and the new certificate that was issued will be cancelled by DHSS.

4. If you conduct a search and nothing appears, you may proceed in requesting a DHSS L1MA certification.



[Home](#) > [Search](#)

## Missouri Registry Search

[Download Misc](#)

SEARCH BY *	LOOK FOR *
<input type="text" value="SSN"/>	<input type="text"/>
<input type="button" value="Search Registry"/>	

Sorry, no matches found

- Complete the Request form for a DHSS L1MA. The request form can be found on our website [www.malarcf.org](http://www.malarcf.org) under the tab called forms and education. See the attached form.

- If the DMH L1MA was issued more than 2 years ago you must request a verification letter, or if a copy of the certification is not available a verification letter from DMH indicating the original issue date and the most recent update that was completed.

To request this letter, contact DMH by calling 573-526-6720 or email your request to [medaide@dmh.mo.gov](mailto:medaide@dmh.mo.gov). In your email request list the legal name, date of birth, last 4 of the SSN and the DMH certification # (if available).

- If the DMH L1MA is not current, the request for a DHSS L1MA will be denied.

Once all documentation is received, it will be processed the same day it was received, and the certificate issue date will be the date it was received.

If requested, a copy will be emailed to the address on the form and the certificate and wallet card will be mailed to the address indicated on the form the following day.

A report is sent to the health education unit at DHSS to update the online registry with the DHSS L1MA information.

**VERY IMPORTANT:** the DHSS L1MA does not take the place of the DMH certification. The person will be certified by both the DMH and DHSS. If the person wants to keep both certifications the 2-year update must be complete for DMH and DHSS. The 4-hour update can be completed at one time and the instructor is responsible for submitting the different forms to each respective state agency. See the forms attached.

Questions? Please contact MALA. We are happy to help.

