



**Request for a Department of Health and Senior Services (DHSS) Level One Medication Aide Certification**

If you are Level One Medication Aide certified through the Department of Mental Health (DMH) and in good standing, you are eligible to receive a Level One Medication Aide (L1MA) through the Department of Health and Senior Services (DHSS). Complete this form, submit this form and mail, email, or fax to the address or number above.

**Prior to submitting this form:** Verify that this person is not already certified by checking the DHSS online registry at <https://mo.tmutest.com>. Search by name or SSN. This is ONLY for DHSS certifications.

**PRINT LEGIBLY – All information below is REQUIRED**

Legal Name: First and Last		Email Address	
Mailing Address	City	State	Zip
Phone Number	Social Security Number	Date of Birth	
DMH L1MA Certificate Number	Original Issue Date	Date of most recent update*	MALA Office Use Only: DHSS Cert#

**The certificate will be emailed to the email address provided above. If this should be emailed to a different email address, please provide that information below:**

Facility Name	Attention		
Address	City	State	Zip
Email Address	Fax Number		

**ENCLOSE THE FOLLOWING – REQUIRED**

- Photocopy of your original DMH Level One Medication Aide Certificate **OR**
- \* **If the DMH certification date is more than two years old** you must include a verification letter *from the Department of Mental Health* that indicates the original certification date and date of the two-year refresher update. Contact your local DMH office for this letter by calling 573-526-6720 or email [medaide@dmh.mo.gov](mailto:medaide@dmh.mo.gov)  
**Copies of the two-year update training form will NOT be accepted as proof of the update.**

**PAYMENT This is a non-refundable fee.**

- \$25 – Level One Medication Aide certificate

Money orders or company checks made payable to MALA or pay with credit card at [malarcf.org/pay-online](http://malarcf.org/pay-online)

*We charge a convenience fee on all credit card transactions.*